



EUROPEAN DEVELOPMENT DAYS 2022

ACCESSIBILITY NOTE

This note outlines measures in place to make the European Development Days 2022 an inclusive event for people with disability.

Registration procedure

A specific field is included in the registration form. If the participant indicates they have accessibility requirements,, they will be personally contacted by the EDD team to ensure those needs are noted and appropriate arrangements put in place.

Onsite participation

The European Commission is committed to an event that is accessible for everyone. The following measures have been taken to put this into effect:

Venue

- The event will take place in Palais 7 and Palais 11 of Brussels Expo.
- An image of the venue map can be found on the website: eudevdays.eu

Parking

- Specific parking spots at the front of the main entrance, in front of the Palais 7 (avenue Miramarlaan) with specific entrance and accreditation desk.
- For security reasons, these spaces have to be booked in advance by sending an e-mail to logistics@eudevdays.eu

Arrival by public transport

- The closest entrance arriving by public transport (metro or tram Heysel) is also at the front of Palais 7 (avenue Miramarlaan), which is located at about 500m from the metro station.
- Further information is available on the [Brussels Expo website](#).

Info desk

- The staff at the Info desk are fully aware of all arrangements in place for people with specific needs.
- Info desks are at standing height, but staff are easily able to move to be in the most comfortable position for those coming to the desk.

Stairs and ramps

- All areas with stairs are fitted with ramps or lifts
- For speakers, ramps are provided to access the stage

Toilets

Fully accessible toilets are located at:

- Front of Palais 7 – Accessible with the elevator
- Accreditation desk at the back of Palais 7 – Accessible with the elevator
- Back of Palais 7 – No elevator needed
- Back of Palais 11 – No elevator needed

Sessions

- The sessions in Studio 1 will have International Sign Language Interpretation and a velotypist transcribing the speeches into English. Transcriptions are projected onto a screen in the room and available online via Text-on-Tap.
- Automatic translation into French and Spanish will also be provided via Text-on-Tap but not projected on the screen.
- For the other studios, International Sign Language Interpretation and/or Text-on-Tap can be provided upon request and will depend on the availability of the interpreters.
- Instructions will be provided for all visual material so it is readable
- The corridors in the rooms are wide enough for wheelchairs .
- Chairs are removable so that a wheelchair can be placed.

Catering

- Coffee and tea will be available in different lounge areas, with high and low tables.
- Food trucks will be available between Palais 7 and Palais 11 and will also provide some low tables.

Contact person

- A accessibility person of contact will be present and reachable throughout the event. Anyone who has requested specific assistance on registering will receive the direct phone number by e-mail. This information will also be available at the Info desk.
- You can address any question regarding accessibility needs to logistics@eudevdays.eu

Online participation

Online platform

- The event will be streamed through [the EDD 2022 website](#).
- Studio 1 will have International Sign Language Interpretation and a velotypist will transcript the speeches in English, available online via Text-on-Tap.
- Automatic translation into French and Spanish will also be provided via Text-on-Tap.
- A personalised link to access the event will be sent in the final confirmation email.